



Brunel
School

Brunel School
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Friday 24th January 2025

Dear Parent/Carer,

I am writing to inform you of an upcoming date with regards to the Senior Leadership team at Brunel.

I have a planned surgery on 12th February, which will require a period of recuperation. This is likely to impact my leadership of the school for approximately six weeks.

As a senior leadership team, we have been working hard on planning for this time, with support from the Trust leadership team.

Emily Johnson, our Assistant Head and Designated Safeguarding Lead, will cover the period of my absence in the capacity of Head of School. She will lead operationally during this time, with direct support from Guy Chappell, CEO, and Ruth Zimmerman, SEND director. Trust leaders will steer from a strategic perspective to ensure the improvement journey for the school is not affected.

Caroline Kolek, Assistant head and SENCO will support Emily and Ben Clark, School Operations Manager will lead on site Health and Safety.

Pupils will be informed about this time and reassured about the reason for my absence in the next few weeks to ensure they understand the arrangements for school leadership leading up to half term.

Please do get in touch if you have any questions or concerns around this to valden@brunelschool.org.

Yours sincerely,
Vikki Alden
Headteacher